ASUS DEMO SOP for ME302C/KL

CHAPTERS

1. [Online SOP] ASUS Live Demo Internet installation

2. [Offline SOP] ASUS Regular Demo SD card Installation

3. ASUS Demo Online deactivation

4. Security alarm

Chapter 1 [Online SOP]
ASUS Live Demo Internet installation

In store Installation by Internet

STEP1 – Set up

1) Plug in Adapter
2) Connect to wifi (Make sure demo stores disable router Firewall)
3) Check storage

STEP2 – Collect Serial number & Mac address

STEP3 – Key in Serial number & Mac address to eCommerce
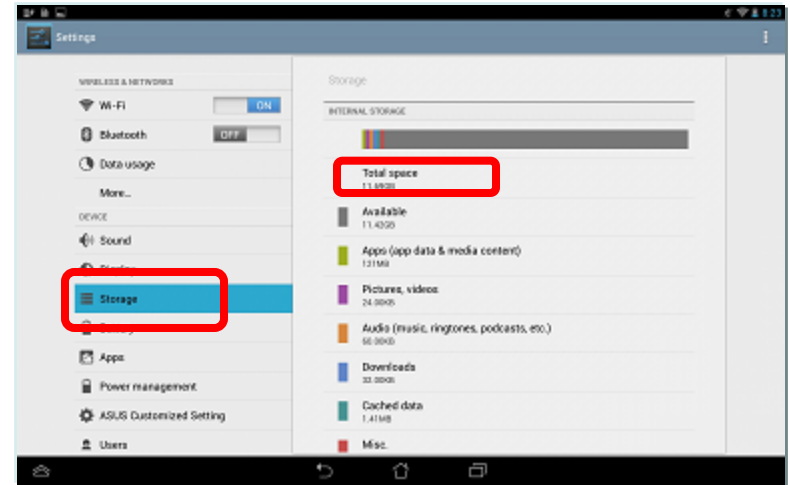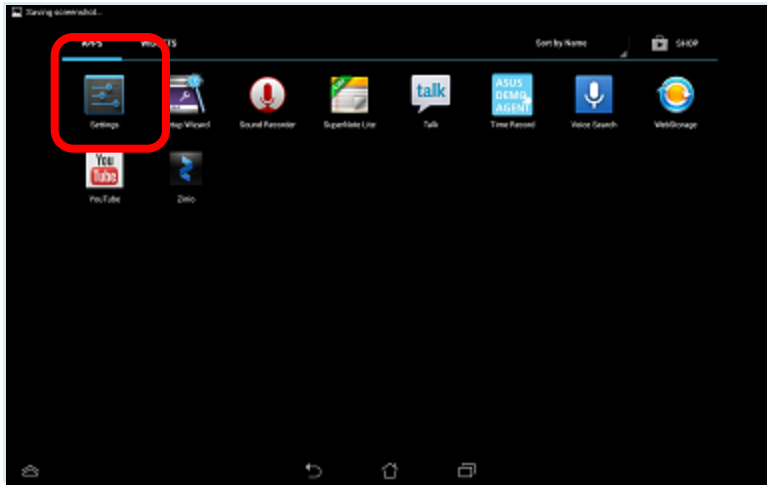
STEP4 – Check Asus Demo App

STEP1 – Set up

1) Make sure the machine is charged with adapter

2) Make sure the demo unit is connected to wifi:

pull down the task bar → tap [Wi-Fi] → select an available wifi provider in store
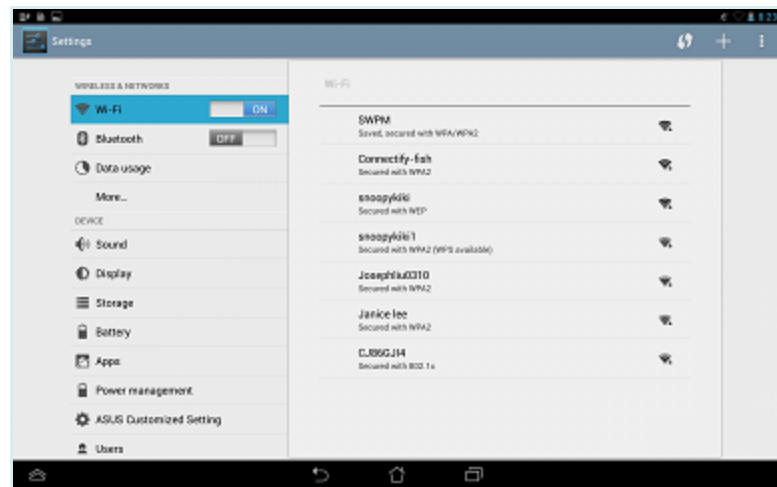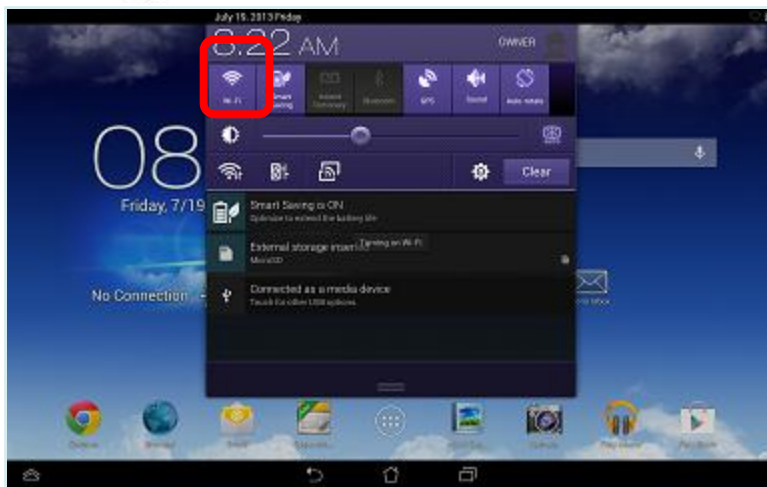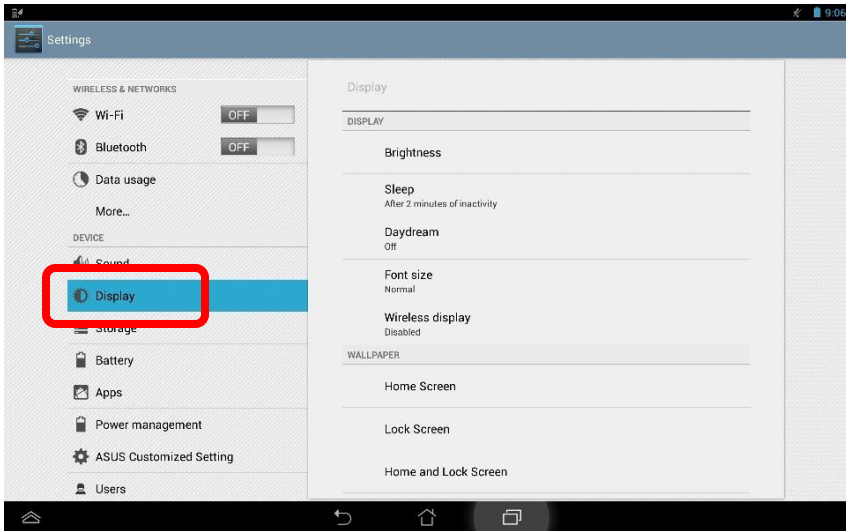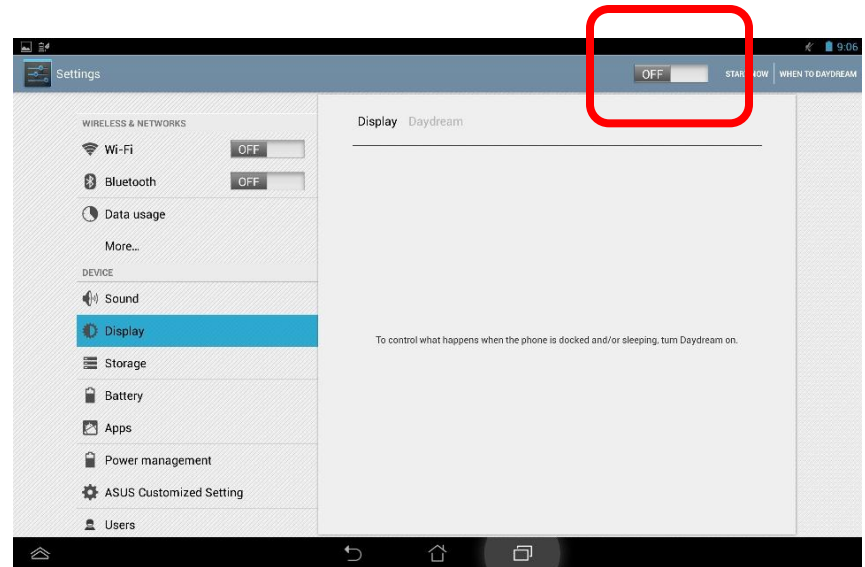
STEP1 - Set up

3) Make sure Demo unit has enough storage space above 2 GB, if not, please do factory reset first
[Setting] → [Storage]
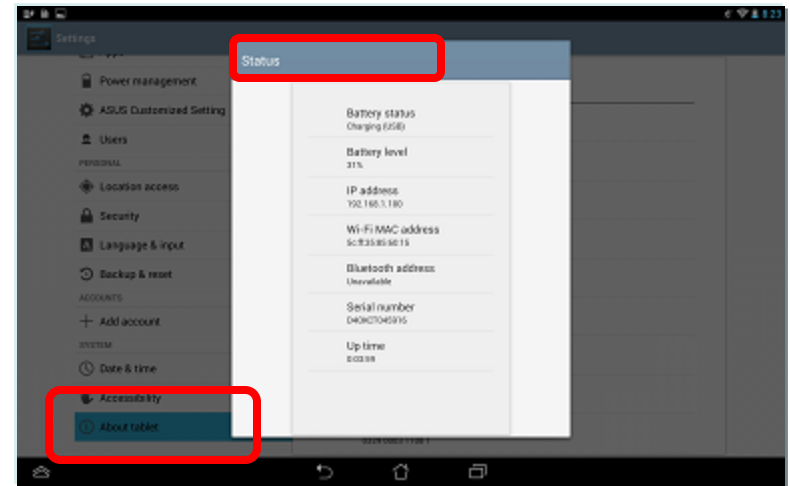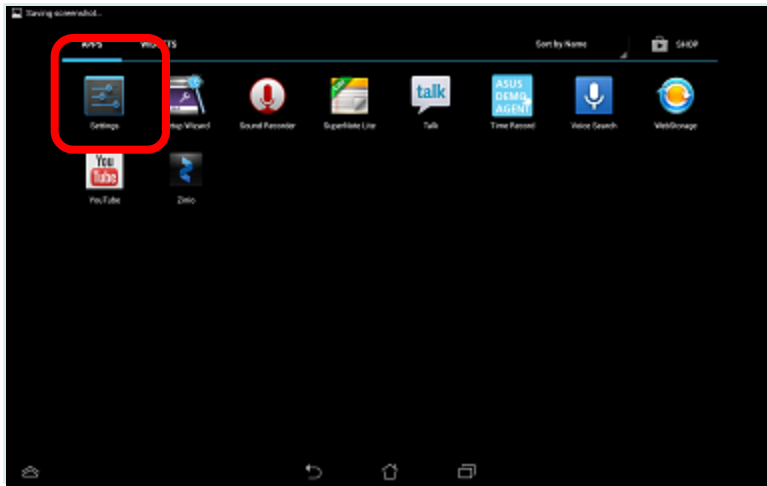

→

STEP1 - Set up

4) Turn off [Daydream] mode

[Setting] → [Display] → [Daydream] turn OFF

STEP2 - Collect Serial number & Mac address

- Tap [settings] → [About tablet] → [Status] → check [Wi-fi MAC address] & [Serial number]

STEP3 –
New Registration process in eCommerce

Demo app 1.5 models:
ME371MG, A80, ME173X, ME302C & ME302KL
- **Before you key in mac address & serial number, you need to upload a "plan ahead excel chart" to generate "demo unit code" for each device in eCommerce**

What does the New process benefit for Demo app 1.5 models?

- Plan ahead can fully connect each store's Demo Machine Plan and each demo Machine's registration in Ecommerce by "Demo unit code".

- Prevent the typo mistake from key in wrong SN/MAC of wrong model to wrong store.

STEP3 –
New Registration process in eCommerce

Microsoft Excel
97-2003 工作表

The Demo unit code is created according to what you have planed in the Demo Machine Plan. So What you Plan, then what you get from Demo unit code:

	A	B	C	D
1	Company ID	Model	Qty	Program days
2	D1303xxxxxx7	ME301	3	0

Find the Demo unit code under Account Management with the Company ID.

If you fill-in 3 for the Qty, then the Ecommerce will generate 3 Demo unit codes here.

Then the SN/MAC address you key in here will be examined with the Model to see if it matches with the Model you fill in the "Demo Machine Plan".

Demo Machine Info

Action	Product	Sales Model Name	Unit Code	Serial	MAC Address
Edit	EPAD	ME301T-1G023A	D__YM	D2___9	5CF___AB0
Edit	EPAD	ME371MG-1B003A	9__9S	___23	60A___20F5
Edit			3__AJA		
Edit			5__ID6		
Edit			5__3A9		

Demo Machine Information

Back

Customize Page

Demo Machine Detail

Save | DeActive | Active

Serial Number		MAC Address	
Product		Model	
Sales Model Name		Unit Code	3__AJA
Current Status			
Active Date		DeActive Date	
Created By		Lasted Modified By	

STEP3 –
New Registration process in eCommerce

Agenda

1. **How to fill in a "Demo Machine Plan"?**
2. **How to upload a "Demo Machine Plan"?**
3. **How to Query the result?**
4. **How to register SN/MAC into Ecommerce?**

How to fill in "Demo Machine Plan"? (1/2)

	A	B	C	D
1	Company ID	Model	Qty	Program days
2	D1303xxxxxx7	ME301T	3	0

The Company ID of your target store. Below chart shows where to find the Company ID in Ecommerce's Account Management:

**The quantity you planned for the Model and the Company ID.
The format must be a positive number!**

For Demo 1.5 models: ME371MG, A80, ME173X, ME302C & ME302KL, please just fill in with "0".

You must fill in the same Model number description aligned with EBS (ex: ME301T). Otherwise, your uploading will fail.

Notice & Tips!!

1. The upload excel file should be saved as 97-2003 xls format

2. Do not leave blank rows and columns in the file. (example in below)

[Example] If you only have two rows in the Demo Machine Plan, then please arrange the file like in Figure 1, do not leave it like in Figure 2.

	A	B	C	D
1	Company ID	Model	Qty	Program days
2	D091xxxxx000	ME301T	3	0
3	D091xxxxx000	ME302C	2	0
4				
5				
6				
7				

<center>Figure 1 . CORRECT</center>

	A	B	C	D
1	Company ID	Model	Qty	Program days
2	D091xxxxx000	ME301T	3	0
3	D091xxxxx000	ME302C	2	0
4				
5				
6				
7				

<center>Figure 2 . WRONG!</center>

3. Demo machine plan is able to batch upload for different models in once.

	A	B	C	D
1	Company ID	Model	Qty	Program days
2	D091xxxxx001	ME301T	3	0
3	D091xxxxx002	ME302C	2	0
4	D091xxxxx003	ME302C	2	0
5	D091xxxxx004	ME301T	3	0
6	D091xxxxx005	ME301T	3	0
7				

How to upload a "Demo Machine Plan"? (1/2)

Step 1 : Open IE, connect to Ecommerce system: http://ecommerce.asus.com

Step 2 : Key in your Ecommerce's login ID and password

If you don't have account , please go to http://itsm.asus.com to request a account.

Step 3 : Follow below path:

Start here → Channel management → AA website → Demo Machine Plan

If you don't have this function. Please go to http://itsm.asus.com to request it.

ASTP users

ASUS users

How to upload a "Demo Machine Plan"? (2/2)

Step 4 : Then enter the upload page:

Step 7. Review and upload the file.

Step 5. Define "Territory".

Step 6. Define "Product".

Demo Machine Plan

| Query | | 瀏覽 | upload |

| *Territory | AMEA ▼ | | | *Product | EPAD | ▼ |
| *Country | ▼ | | | *Model | ▼ | |

更新成功

Country	Company Name	Company ID	Model	Unit Code	Days	Creater	Created Date

Step 8. If the Demo Machine Plan is uploaded successfully, then here will show successful message.

ASUS

How to Query the result?

- After the "Demo Machine Plan" been uploaded successfully.
- You can use "Query" to check the results.

Step 2. Click "Query".

Step 1. Define: Territory/Product/Country/Model

Demo Machine Plan

	*Territory	AMEA			*Product	EPAD	
	*Country	TAIWAN			*Model	ME301T	

Country	Company Name	Company ID	Model	Unit Code	Days	Creater	Created Date
TAIWAN	test1234	D0( )3	ME301T	6B DG	-1000	G ng	2013/07/19
TAIWAN	test1234	D0( )3	ME301T	5Z)S	-1000	G ng	2013/07/19
TAIWAN	test1234	D0( )3	ME301T	LT)3	-1000	G ng	2013/07/19

Step 3. Check the result here.

How to register SN/MAC into Ecommerce? (1/2)

- Go to "Account Management to find the Company ID with Demo program.
- You can find the unused "Demo unit codes" have been generated under the account in "Demo Machine Info" section.

Demo Machine Info

Action	Product	Sales Model Name	Unit Code	Serial Number	MAC Address	Current Status
Edit	EPAD	ME301T-1G023A	D___YM	D2OK___39	5CF____AB0	DeActive
Edit	EPAD	ME371MG-1B003A	9___L9S	D4OK___23	60A___20F5	DeActive
Edit			3___AJA			
Edit			5___ID6			
Ed			5___3A9			

Step 1. Check "Edit" to enter the register page.

Demo Machine Information Customize Page
Back

Demo Machine Detail		Save DeActive Active
Serial Number		MAC Address
Product		Model
Sales Model Name		Unit Code 3F___J___
Current Status		
Active Date		DeActive Date
Created By		

Step 4. Then Click "Save".

Step 2. Key in SN.

Step 3. Key in MAC Address.

How to register SN/MAC into Ecommerce? (2/2)

Step 5. Register successfully. Then system shows the machine's details on the page. **If not, please make sure you key in the correct SN/MAC under the correct unit code account. (Each unit code is customized by different model)**

Demo Machine Information

Customize Page

Back

Demo Machine Detail   Save DeActive Active

Serial Number	D5OK(........4	**MAC Address**	74D0......0
Product	EPAD	**Model**	ME173X
Sales Model Name	ME173X-1B031A	**Unit Code**	A......PEJ
Current Status	Active-Dead		
Active Date	2013-06-18 17:21	**DeActive Date**	
Created By	..........__/2013-06-17	**Lasted Modified By**	/2013-06-18

STEP 4 – Check Demo App

- After you key in serial number and mac address into eCommerce, check the demo device see if download page shows up and click [View Downloads]
- Wait for 9 videos, 1 Subtitle.zip and 1 Html.zip complete on download list (11mins)
- Click [Start Tutorial] and wait for loading – Finish!
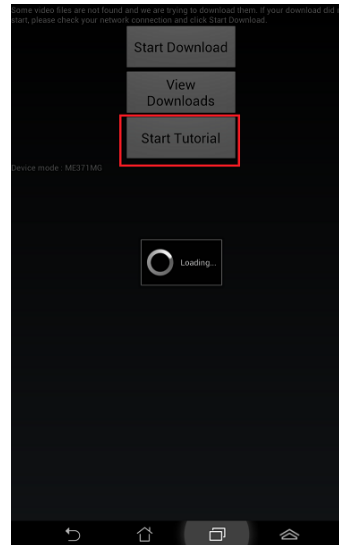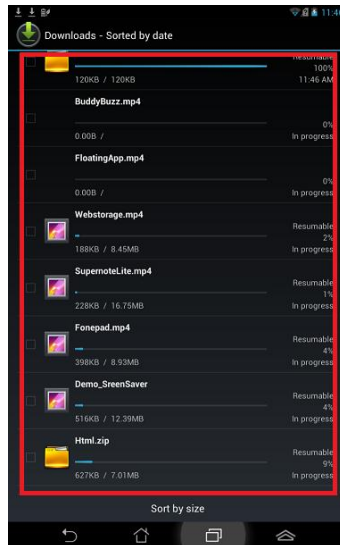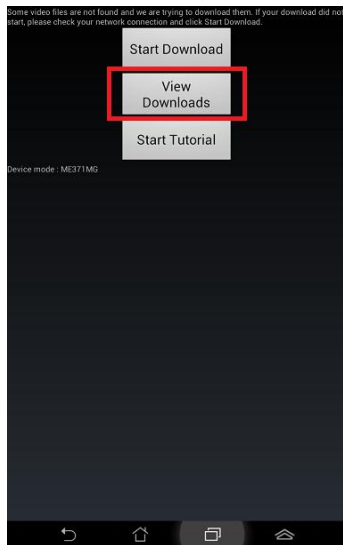
Chapter2 [Offline SOP]
ASUS Regular Demo SD card installation

In Store Installation by Micro SD card

STEP1- Preparation

Download the Demo software to Micro SD card from "ASUS DEMO Program Resource Site":

1) DemoApp.abu
2) ME302CContent_.zip

STEP2- In Store Installation

1) Demo App installation

Appendix: 3 steps to become Live Demo

STEP1. Preparation – Download Demo App & Content

1. Go to "ASUS DEMO Program Resource Site"
http://www.asus.com/microsite/demo/default.htm

ME302C → ASUS MeMO Pad FHD 10

ME302KL → ASUS MeMO Pad FHD 10 LTE

2. Select the model name → download "ASUSDemoApp.abu & Content" into Micro SD Card

ASUS DEMO Program Resource Site

The demo app and all content including photos, apps, games, music, and videos are exclusively for ASUS Golden Partners and ASUS Sales.

Please do NOT load these files into any device other than the DEMO unit.

Select your model from the list:

ASUS PadFone Infinity

ASUS Fonepad

ASUS MeMO Pad

ASUS MeMO Pad Smart 10"

ASUS MeMO Pad HD 7

ASUS MeMO Pad FHD 10

ASUS MeMO Pad FHD 10 LTE

STEP1. Preparation

3. Turn off [Daydream] mode

   [Setting] → [Display] → [Daydream] turn OFF
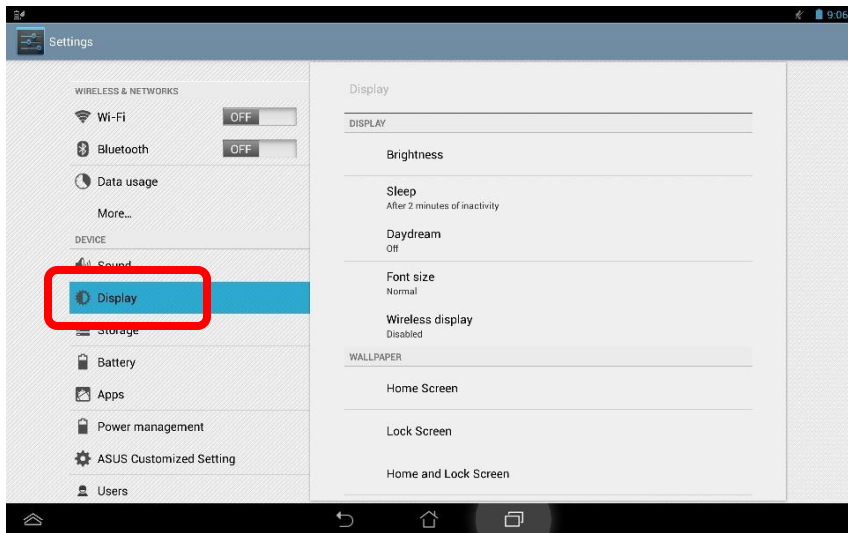
Step 2. In Store Installation – Install Demo App 1/6

1.   2.   3.
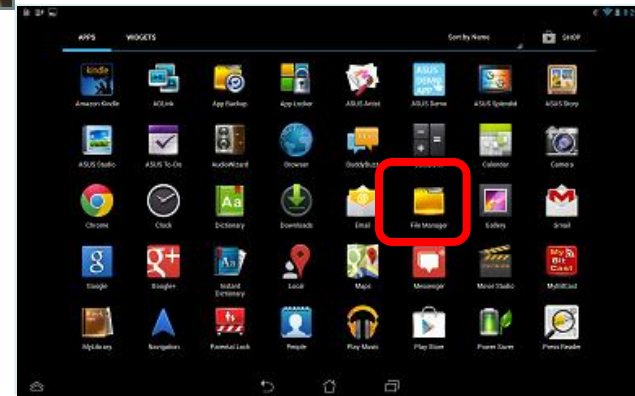
MicroSD card slot

1. Boot up and setting
2. Insert the MicroSD card
3. Go to Apps list and click [File Manager]

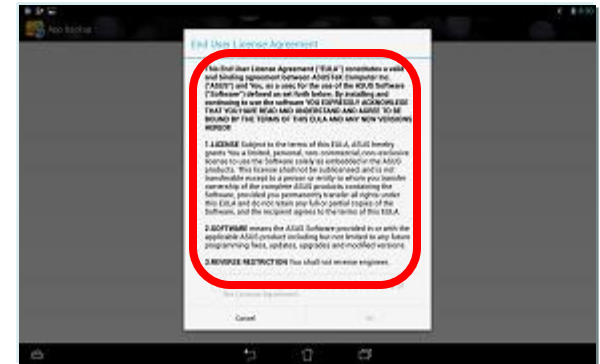# Step 2. In Store Installation – Install Demo App 2/6
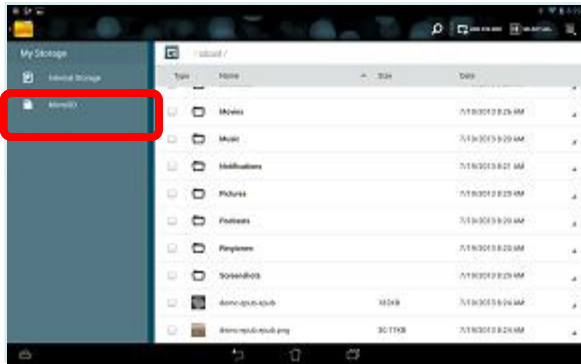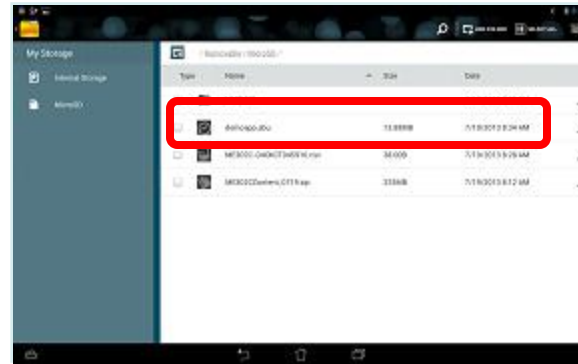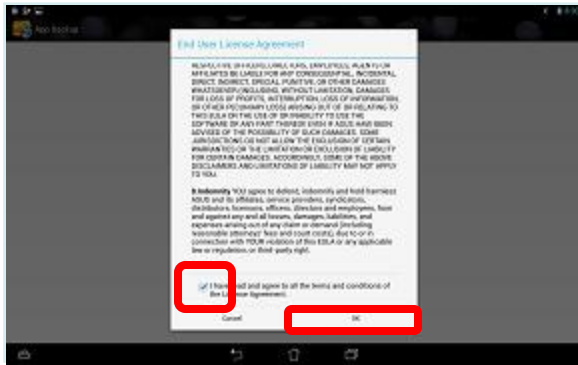
4.   5.   6.

4. Click MicroSD
5. Click ASUSDemoApp.abu
6. Scroll down [End User License Agreement] page
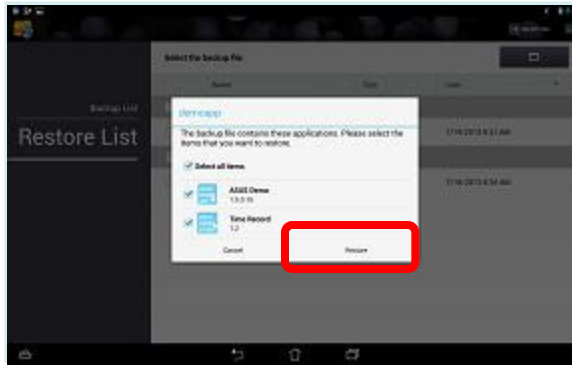
Step 2. In Store Installation – Install Demo App 2/6

7.   8.   9.
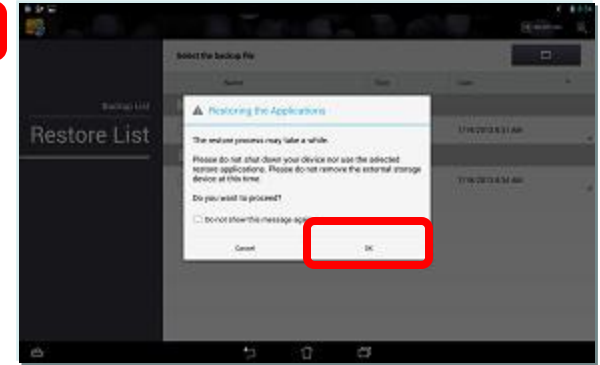
7. Check to agree agreement and click [OK]
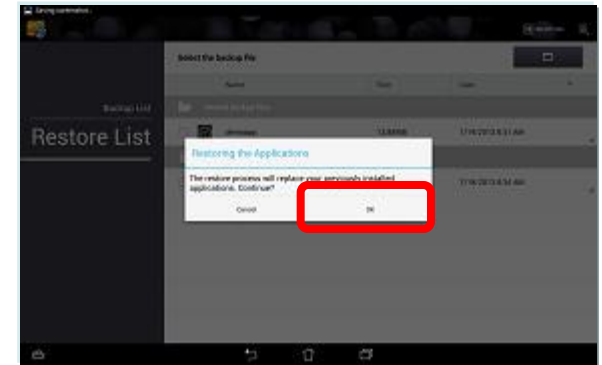8. Click [x] on the right up corner
9. Click [OK]

Step 2. In Store Installation – Install Demo App 3/6
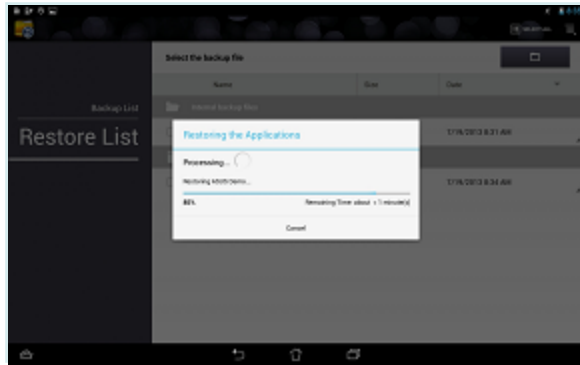
10.
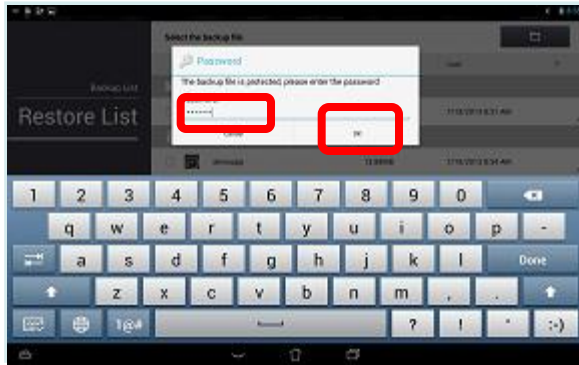
11.

12.

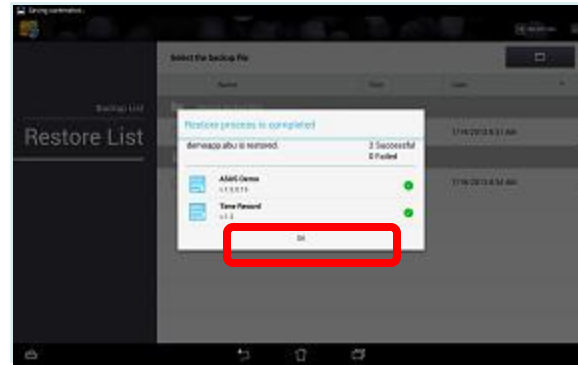10. Enter password [741603] and click [ok]
11. Confirm [Restore]
12. Click [OK]

Step 2. In Store Installation – Install Demo App 4/6
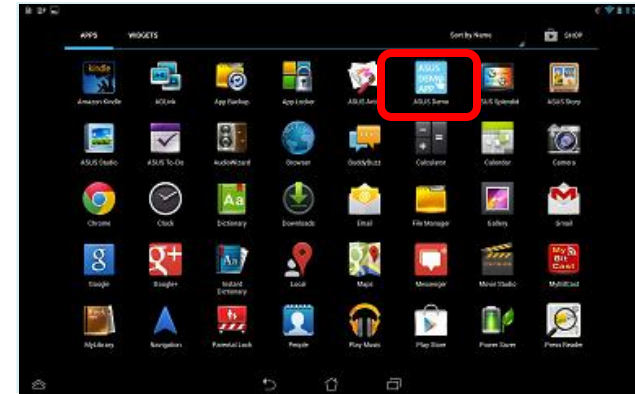
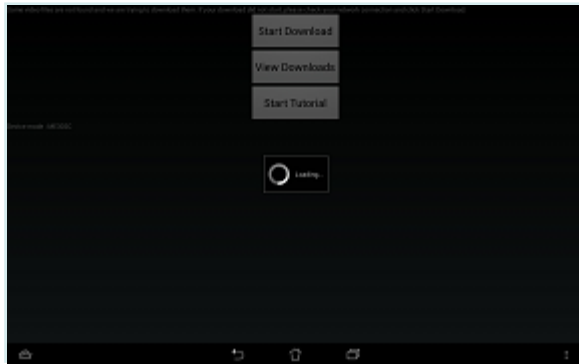13.   14.   15.

13. Wait for Processing
14. Confirm [OK] → Click [back key]
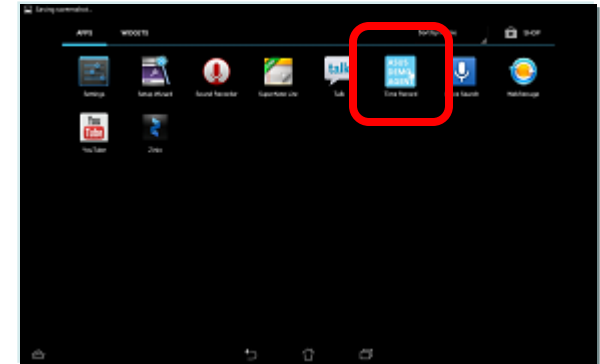15. Go to App List and click [ASUSDemoApp]

Step 2. In Store Installation – Install Demo App 5/6

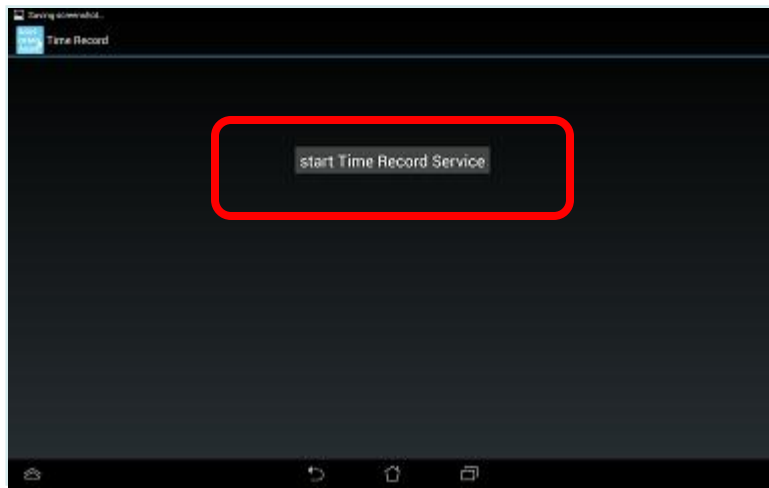16.   17.

16. After the promotion page shows up click [back key]
17. Go to App List and click [ASUSDemo Agent] (TimeRecord)

Step 2. In Store Installation – Install Demo App 6/6

18.

19.

18. Click [Start time record service]
19. ASUS DEMO video will start playing → Done!

Step 2. In Store Installation – Check

Notice!
- Demo video runs automatically every 2 minutes.
- If you press power button, demo video will also start playing.

- Go to [File Manager]
- Check if there are 8 videos, 1 Html.zip and 1 Subtitle.zip files in [Movies] folder at [My Storage] → Well done!

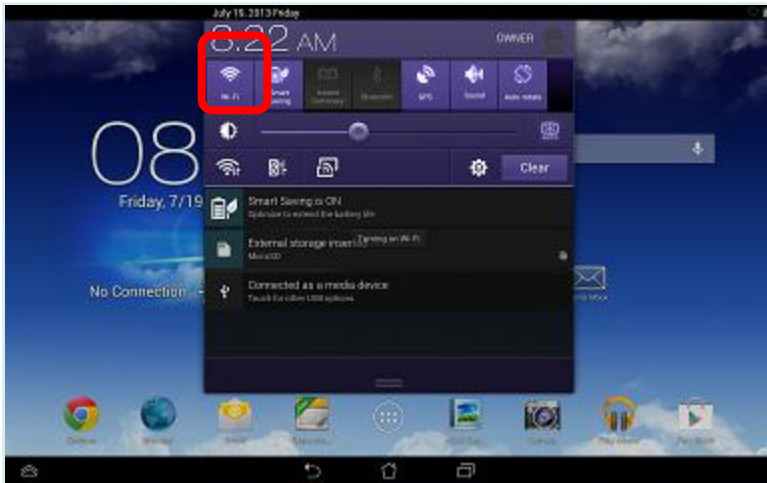Appendix: 3 steps to become Live Demo

Appendix: 3 steps to become Live Demo

- ## If demo stores have Internet connection, Regular Demo can become Live Demo

1. Enable Internet connection

   * Make sure demo stores disable router Firewall

2. Collect MAC address and Serial Number from Micro SD card
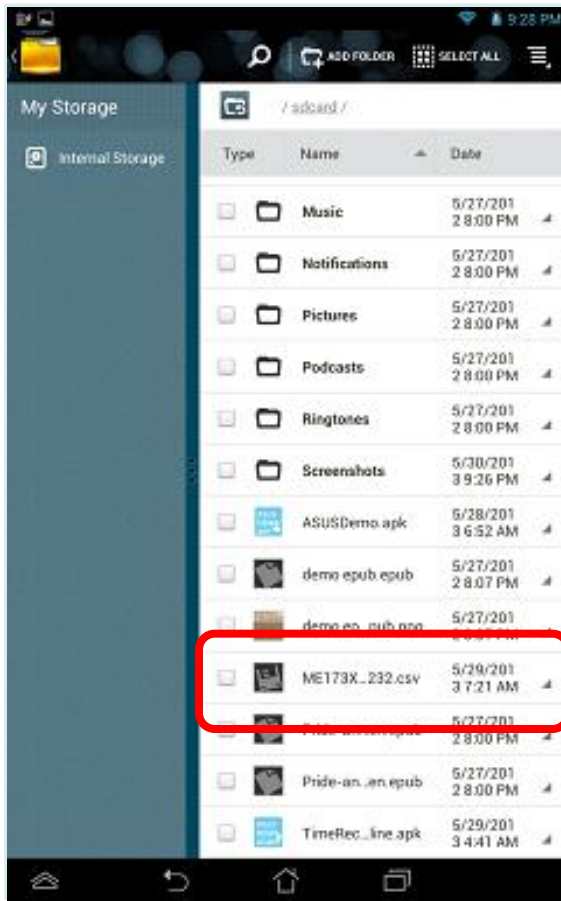
3. Key in MAC address and Serial Number in eCommerce

Appendix: 3 steps to become Live Demo

1. Enable Internet connection
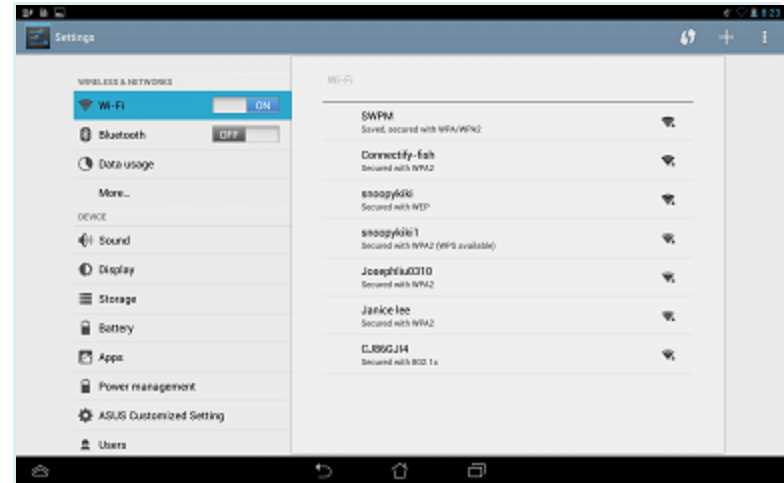
Appendix: 3 steps to become Live Demo

2. Collect MAC address and Serial Number (1/2)
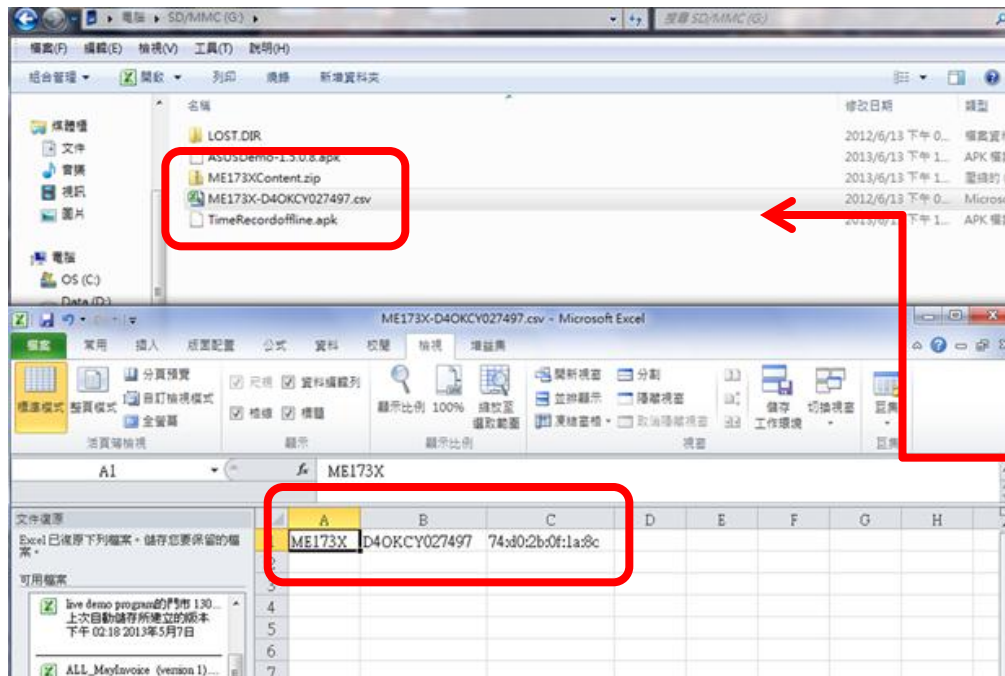   (*Do not copy Serial No. from retail box)

After you installed ASUS demo to the device, demo app will auto read the device's Serial Number & MAC Address and save it as .csv file into the Micro SD card!

Appendix: 3 steps to become Live Demo

2. Collect MAC address and Serial Number (2/2)
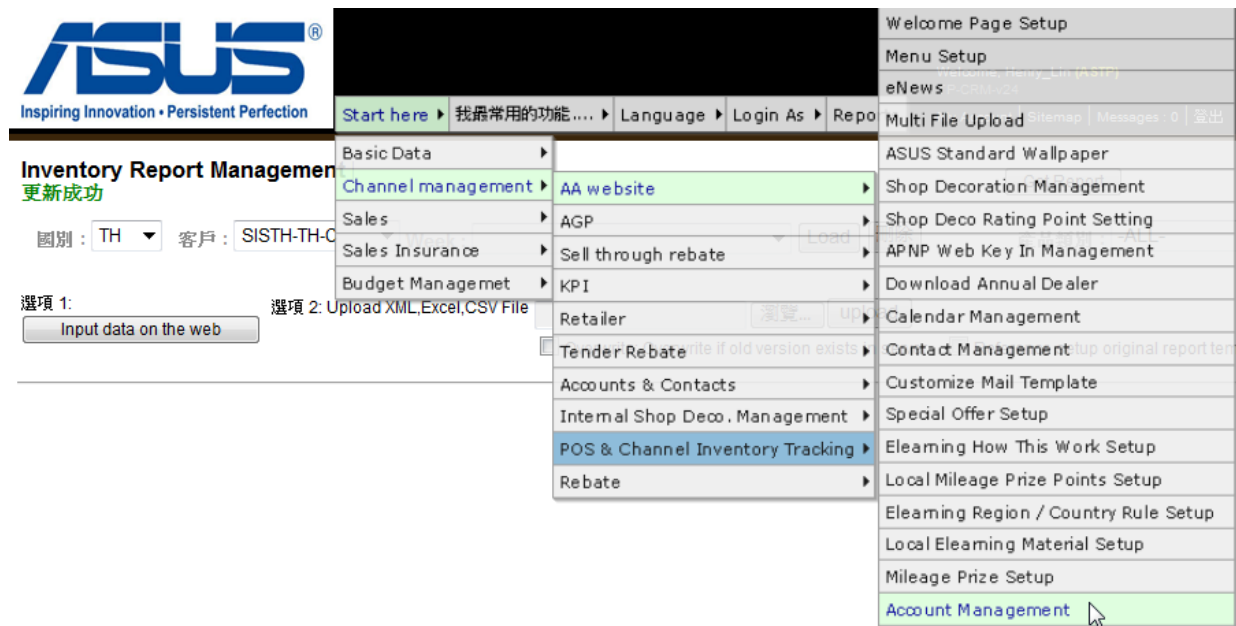   (*Do not copy Serial No. from retail box)

Notice!

- The Micro SD card can be used several times, however, a .csv file represents one demo unit (for example, if you successfully implement ten demo units, there will be ten .csv files).

- Please save the demo device's mac address & serial number from each .csv file and key in eCommerce store by store.

Appendix: 3 steps to become Live Demo

3. **Key in the demo device's mac address & serial number to eCommerce (1/6)**

   - Go to http://ecommerce.asus.com.tw/

   - Log in Asus eCommerce [channel management] – [AA website] – [Account Management]

   - Follow **CHPATER 1** – online installation to upload [Demo machine plan] – [Create demo unit code] – [key in serial number & mac address]

First, fill in "Demo Machine Plan"? (1/2)

	A	B	C	D
1	Company ID	Model	Qty	Program days
2	D1303xxxxxx7	ME301T	3	0

The Company ID of your target store. Below chart shows where to find the Company ID in Ecommerce's Account Management:

The quantity you planned for the Model and the Company ID. The format must be a positive number!

For Demo 1.5 models: ME371MG, A80, ME173X, ME302C & ME302KL, please just fill in with "0".

You must fill in the same Model number description aligned with EBS (ex: ME301T). Otherwise, your uploading will fail.

Notice & Tips!!

1. The upload excel file should be saved as 97-2003 xls format

2. Do not leave blank rows and columns in the file. (example in below)

[Example] If you only have two rows in the Demo Machine Plan, then please arrange the file like in Figure 1, do not leave it like in Figure 2.

	A	B	C	D
1	Company ID	Model	Qty	Program days
2	D091xxxxx000	ME301T	3	0
3	D091xxxxx000	ME302C	2	0
4				
5				
6				
7				

Figure 1 . CORRECT

	A	B	C	D
1	Company ID	Model	Qty	Program days
2	D091xxxxx000	ME301T	3	0
3	D091xxxxx000	ME302C	2	0
4				
5				
6				
7				

Figure 2 . WRONG!

3. Demo machine plan is able to batch upload for different models in once.

	A	B	C	D
1	Company ID	Model	Qty	Program days
2	D091xxxxx001	ME301T	3	0
3	D091xxxxx002	ME302C	2	0
4	D091xxxxx003	ME302C	2	0
5	D091xxxxx004	ME301T	3	0
6	D091xxxxx005	ME301T	3	0
7				

Secondly, upload a "Demo Machine Plan" (1/2)

Step 1 : Open IE, connect to Ecommerce system: http://ecommerce.asus.com
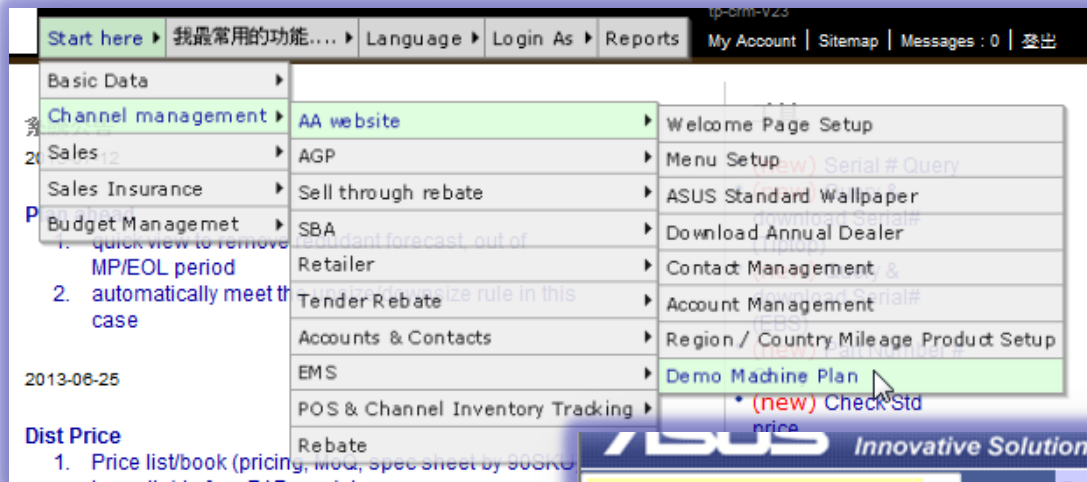
Step 2 : Key in your Ecommerce's login ID and password

    If you don't have account , please go to http://itsm.asus.com to request a account.
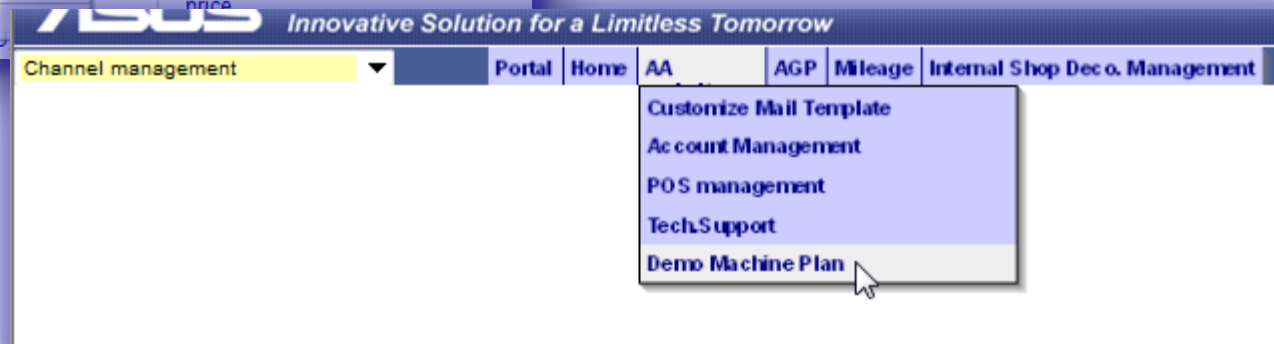
Step 3 : Follow below path:

    Start here → Channel management → AA website → Demo Machine Plan

    If you don't have this function. Please go to http://itsm.asus.com to request it.

ASTP users

ASUS users

Secondly, upload a "Demo Machine Plan" (1/2)

Step 4 : Then enter the upload page:

Step 7. Review and upload the file.

Step 5. Define "Territory".

Step 6. Define "Product".

Demo Machine Plan

| | Query | | 瀏覽 | upload |

*Territory AMEA

*Product EPAD

*Country

*Model

更新成功

Country	Company Name	Company ID	Model	Unit Code	Days	Creater	Created Date

Step 8. If the Demo Machine Plan is uploaded successfully, then here will show successful message.

Thirdly, query the result of "unit code"

- After the "Demo Machine Plan" been uploaded successfully.
- You can use "Query" to check the results.

Step 2. Click "Query".

Step 1. Define: Territory/Product/Country/Model

Demo Machine Plan　　　　　　　　　　　　　Query　　　　瀏覽　upload

*Territory	AMEA ▼	*Product	EPAD ▼
*Country	TAIWAN ▼	*Model	ME301T ▼

Country	Company Name	Company ID	Model	Unit Code	Days	Creater	Created Date
TAIWAN	test1234	D0⬚⬚⬚⬚3	ME301T	6B⬚DG	-1000	G⬚⬚ng	2013/07/19
TAIWAN	test1234	D0⬚⬚⬚⬚3	ME301T	5Z⬚⬚S	-1000	G⬚⬚ng	2013/07/19
TAIWAN	test1234	D0⬚⬚⬚⬚3	ME301T	LT⬚⬚S3	-1000	G⬚⬚ng	2013/07/19

Step 3. Check the result here.

Fourth, register SN/MAC into Ecommerce (1/2)

- Go to "Account Management to find the Company ID with Demo program.
- You can find the unused "Demo unit codes" have been generated under the account in "Demo Machine Info" section.

Step 1. Check "Edit" to enter the register page.

Step 2. Key in SN.

Step 3. Key in MAC Address.

Step 4. Then Click "Save".

Fourth, register SN/MAC into Ecommerce (1/2)

Step 5. Register successfully. Then system shows the machine's details on the page. **If not, please make sure you key in the correct SN/MAC under the correct unit code account. (Each unit code is customized by different model)**

Demo Machine Information
Customize Page

Back

Demo Machine Detail		Save	DeActive	Active

Serial Number	D5OK(____4	**MAC Address**	74D0____)0
Product	EPAD	**Model**	ME173X
Sales Model Name	ME173X-1B031A	**Unit Code**	A....>EJ
Current Status	Active-Dead		
Active Date	2013-06-18 17:21	**DeActive Date**	
Created By	____/2013-06-17	**Lasted Modified By**	/2013-06-18

ASUS

# Chapter 3

Asus Demo Online Deactivation

SOP

Two ways to deactivate Asus Demo App through Wi-Fi

1. Store Staff Deactivation
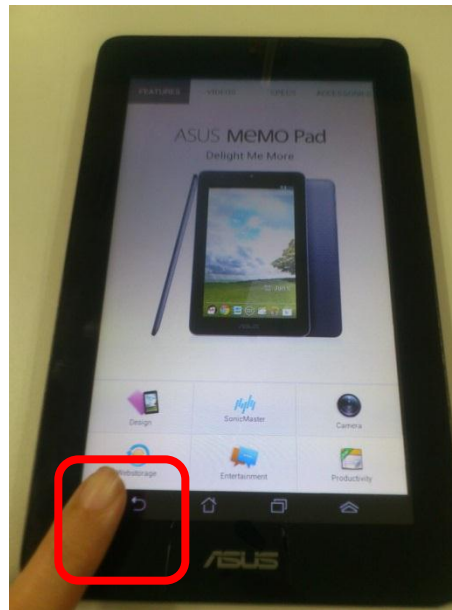2. Channel Sales Deactivation

1. Store Staff Deactivation 1/2

Notice! If the store has wifi connection, please make sure the Demo unit connected to wifi. After you key in the pin code, demo app will be deleted immediately and sync the deactivation status with eCommerce.
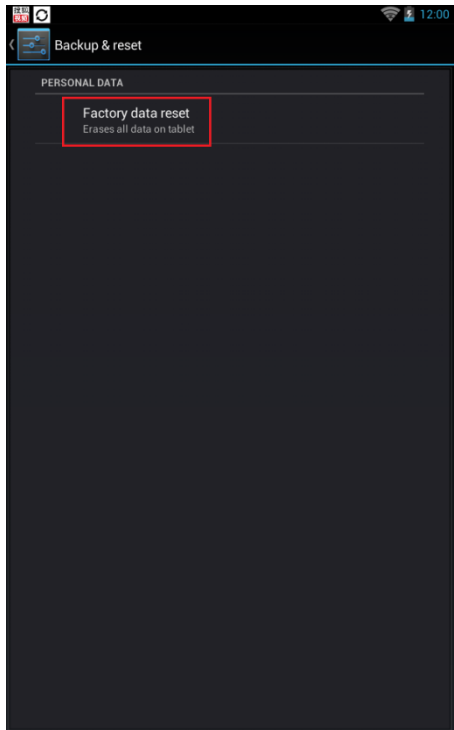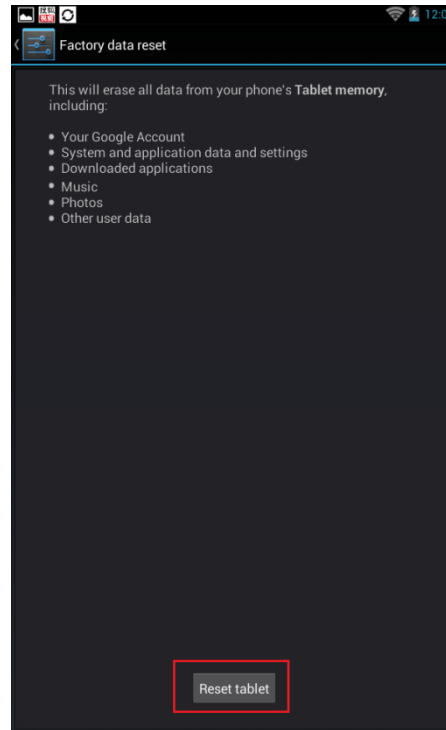
1.

2.

3.
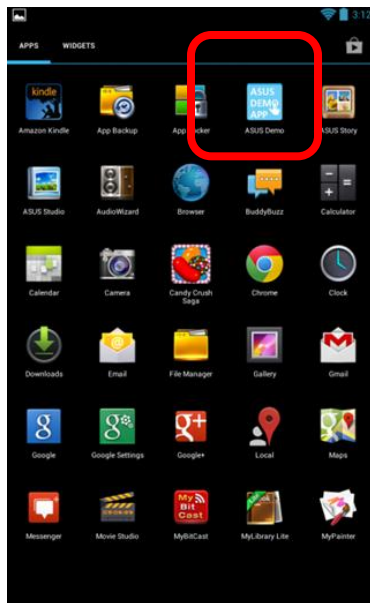
Key in pin code: 741603

1. Click [ASUS demo] app

2. On the content page press [back key 　　　　] for 10 seconds

3. [pin code page] : key in [741603] → start auto reset
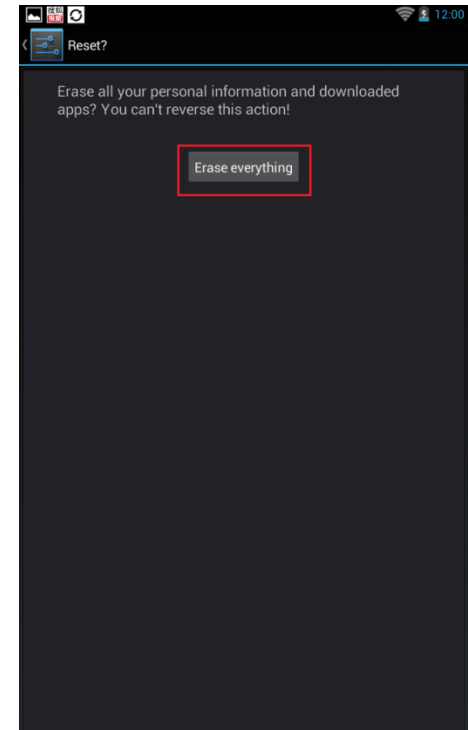
1. Store Staff Deactivation 2/2

4.

5.

6.

4. Click [Factory data reset]
5. Click [Reset tablet]
6. Click [Erase everything]

2. Channel Sales Deactivation

Channel Sales can deactivate Live Demo in eCommerce
 http://ecommerce.asus.com.tw/

2. Channel Sales Deactivation

1. Select [Approved dealer]

2. Select your country
Key in the store's "Company ID/Name" or "Login ID" to search

2. Channel Sales Deactivation

You will enter Company detail page.

Company information — Customize Page

Back

Company detail — Group AA Dealer | Deactive | Delete | Edit

English Name	100...ce	Company Status	Active / Approved
Local Name	10...ice	Phone	
Type		Fax	
Company ID	D0...117	WebSite	
VAT No./ ABN No.		Last Modified	
Contact Address		Created By	2007-05-21
PostCode / ZipCode		State	
CM	Not set Yet!		
Tiptop code			

Basic | Sellout | Limited tim...

3. Scroll down till you see this section of [Basic] → [Demo Machine Info] → [Edit]

Store Info

Action	Store name	Store size	Tech support	Show Case	Address	Telephone
	DEFAULT	10	Yes	Yes		

Employee List — New Contact

Action	Title	First name	Last name	Email	Contact Number
Edit	-	E...ta	E...3ta		-

Demo Machine Info

Action	Product	Sales Model Name	Unit Code	Serial Number	MAC Address	Current Status
Edit	EPAD		26BSMJ	CBOKCT089187	5CFF3556867C	Active-Dead
Edit	EPAD		5Z2X5S	CBOKCT089205	5CFF3556866F	Active-Dead
Edit	EPAD		6BLMDG	CBOKCT089217	5CFF35568687	Active-Dead
Edit	EPAD		7A72X2	D2OKBC171208	60A44C7DF2C3	Active-Dead
Edit	EPAD		C7ZM6X	CBOKCT089242	5CFF355686AE	Active-Dead
Edit	EPAD		MKXC3B	CBOKCT089224	5CFF35568689	Active-Dead
Edit	EPAD		TF6RAL	CBOKCT089192	5CFF35568653	Active-Dead
Edit	EPAD		XETF8G	CBOKCT089175	5CFF3556865F	Active-Dead

2. Channel Sales Deactivation

Demo Machine Information

Customize Page

Back

Demo Machine Detail

New   New   DeActive   Active

Serial Number	QT		60A_____D0
Product	EPAD	**Model**	ME172V
Sales Model Name	ME172V-1B106A	**Current Status**	Active
Active Date	2013-03-07 05:03	**DeActive Date**	
Created By	_____/2013-03-07	**Lasted Modified By**	

1. Only when the "Current Status" is "Active", then the button of "Deactive" will appear.

2. Click the button of "Deactive".

2. Channel Sales Deactivation

Demo Machine Info
Back **Update succeeded.**

Customize Page

			New DeActive Active
Demo Machine Detail			
Serial Number	D1_____12	ss	5CF_____C1C
Product	EPAD	Model	ME301T
Sales Model Name	ME301T-1B040A	Current Status	Request DeActive
Active Date	2013-03-07 12:03	DeActive Date	
Created By	_____/2013-03-07	Lasted Modified By	Jose_Liao/2013-03-07

Once here shows as "Request Deactive", means: Ecommerce has request FOTA server for the Deactive.

Demo Machine Information
Back

e Page

Save   Save & New

Demo Machine Detail			
Serial Number	D1_____312	MAC Address	5_____C
Product	EPAD	Model	ME3_____
Sales Model Name	ME301T-1B040A	Current Status	DeActive
Active Date	2013-03-07 12:03	DeActive Date	2013-03-07 03:03
Created By	_____/2013-03-07	Lasted Modified By	_____/2013-03-07

Only when here becomes as "Deactive", means:
1. **FOTA server has remove this machine's registration from the list.**
2. **And the machine has been removed with the Demo app.**

/SUS

Chapter 4
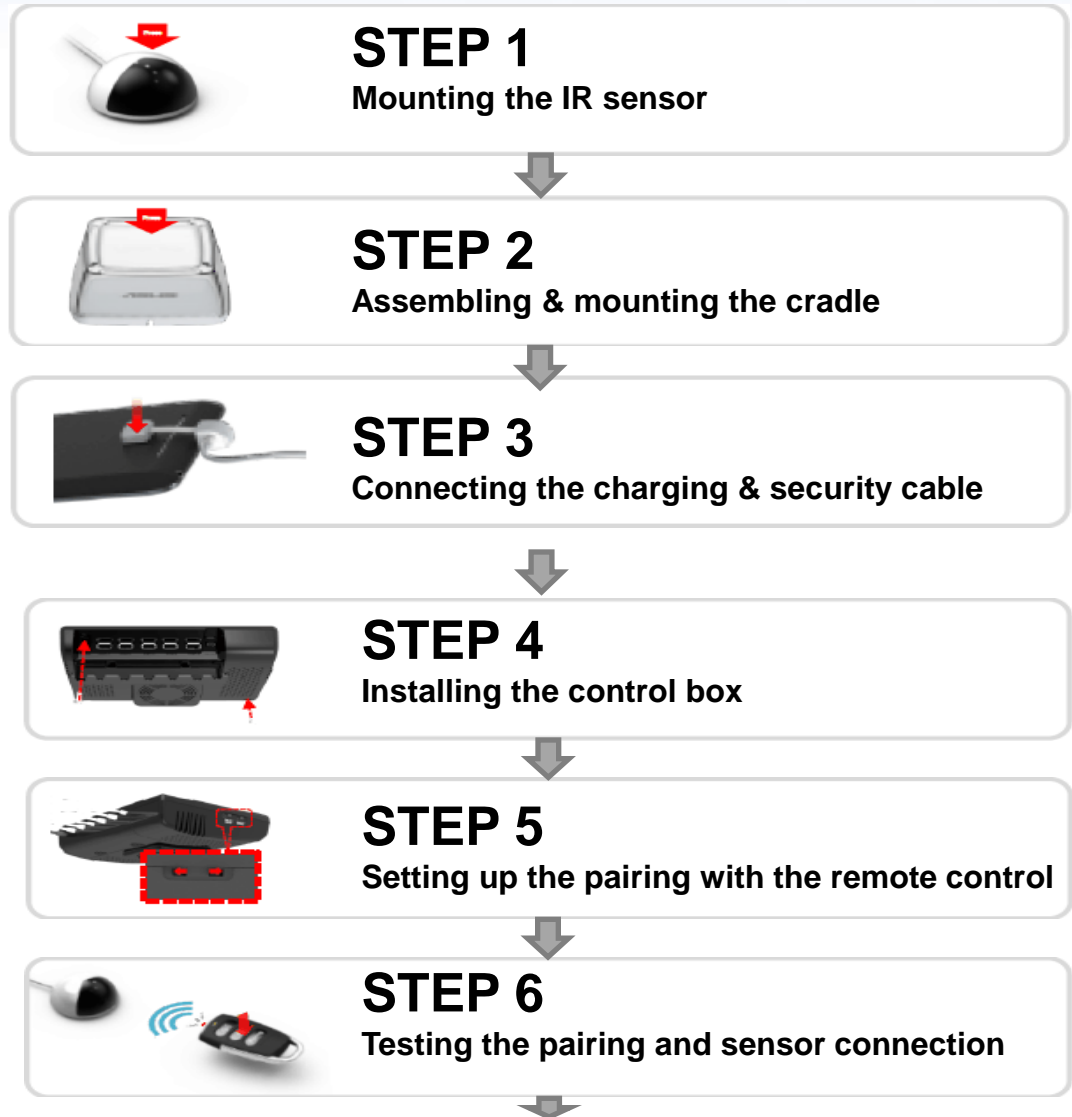## Install and test Security Alarm

Install and test Security Alarm

If the Store has ordered Asus security alarm, please help to set up.

Please refer to Security Alarm SOP for detail

Security Alarm SOP

STEP 1
Mounting the IR sensor

STEP 2
Assembling & mounting the cradle

STEP 3
Connecting the charging & security cable

STEP 4
Installing the control box

STEP 5
Setting up the pairing with the remote control

STEP 6
Testing the pairing and sensor connection

COMPLETE

Welcome to join ASUS DEMO!